**Spring 2015 Chromebook Return**

Teacher’s Name Room #

Assigned Chromebooks

**Instructions:**

Leave all Chromebooks in your room and locked in the wall unit or the cart. Even if you are leaving SMHS this year or changing classrooms. The Chromebooks will stay in the ELA room.

Make sure all Chromebooks are plugged in.

Sign and return this sheet to Becky or Rachel between now and Monday, June 8th. Thank you!

**Chromebook Condition:**

* All Chromebooks are in good working condition.
* Top covers are free from significant scratches, cracks, or other physical damage.
* Bottoms are free from significant scratches, cracks, or other physical damage.
* Keyboard and sides are free of damage.
* Screens are free of damage.
* All ports (USB, Video, Audio, Power) are intact.
* All Chromebooks are left plugged in, charging, and secured.

Note any damaged Chromebooks including numbers and description of damage:

Teacher Signature: Date: